



Foreign Language Studies

Student Receipt

1. Personal Information

Name: _____ Date: _____
Last Name First Name

2. Type of Course

<input type="checkbox"/> Small Group 10-week sessions All sessions total 20 hours of instruction Tuition = \$400 per course*	<input type="checkbox"/> Private Tuition = \$70 per hour*
<input type="checkbox"/> 5-Week Small Group 5-week sessions All sessions total 10 hours of instructions Tuition = \$220 per course*	<input type="checkbox"/> Semi-Private Tuition = \$52.50 per student per hour*

*One-time registration fee of \$25 applicable to first time students. Books and other materials may be required for the course and are not included in the tuition rate, but are available for purchase at Rennert New York during office hours. Senior citizens (60 and over) receive a tuition discount of 10%.

3. Enrollment Information

Language: _____ Period of study: _____
Start and End Dates

Course meeting on: _____ from _____ to _____ Location _____
Day(s) Meeting Time

Total Cost: \$_____

4. Cancellation Policy (signature required to complete registration)

Small Group and Specialty Courses: All tuition is refundable less the \$25 registration fee for all program cancellations received in writing at least 7 days prior to the first class session. No refunds will be given after the first class. Missed classes cannot be refunded or replaced.

Private and Semi-Private Courses: Any student wishing to cancel a regularly scheduled lesson must do so at least one business day (24 hours) in advance of the session. All cancellations or reschedules MUST be made through the Foreign Language Studies Department, not through your teacher. For class sessions cancelled less than one business day prior to the designated meeting time, or for which a student fails to attend without making prior arrangements, the student will be charged for the session. I certify that I have read and understand Rennert New York's cancellation policy and agree to abide by its conditions.

Date

Signature of Student



Foreign Language Studies Registration Form

1. Personal Information

Date _____

Name :

Last Name

First Name

Address :

Street

City

State

Zip Code

Daytime Phone : _____

Email : _____

Cell/Evening Phone : _____

Fax: _____

Occupation: _____

Place of Employment: _____

Where did you hear about Rennert New York? _____

2. Type of Course

<input type="checkbox"/> 10-Week Small Group 10-week sessions All sessions total 20 hours of instruction Tuition = \$400 per course*	<input type="checkbox"/> Private Tuition = \$70 per hour*
<input type="checkbox"/> 5-Week Small Group 5-week sessions All sessions total 10 hours of instructions Tuition = \$220 per course*	<input type="checkbox"/> Semi-Private Tuition = \$52.50 per student per hour*

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3. Enrollment Information

Language: _____

Period of study: _____

Start and End Dates

Course meeting on: _____ from _____ to _____ Location _____

Day(s)

Meeting Time

_____ TUITION (see rates above)

_____ REGISTRATION FEE (\$25 if applicable)

_____ BOOK FEE (if applicable)

_____ TOTAL

Mail or Fax signed and completed form to:

Rennert New York
216 East 45th Street
New York, NY 10017
www.rennert.com/languages
languages@rennert.com
Tel. (212) 867-8700
Fax: (212) 867-7666